Date:

## United States District Court for the \_\_\_\_\_ District of \_\_\_\_\_ *Plaintiff(s)* v. Civil Action No. Defendant(s) SUMMONS IN A CIVIL ACTION To: (Defendant's name and address) A lawsuit has been filed against you. Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff's attorney, whose name and address are: If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court. CLERK OF COURT

Signature of Clerk or Deputy Clerk

AO 440 (Rev. 06/12) Summons in a Civil Action (Page 2)

Civil Action No.

#### PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was ra	This summons for (nan ceived by me on (date)					
was ic	•	·				
	☐ I personally served	the summons on the individual				
			on (date)	; or		
	☐ I left the summons at the individual's residence or usual place of abode with (name)					
		, a perso	on of suitable age and discretion who re	sides the	ides there,	
	on (date), and mailed a copy to the individual's last known address; or					
	☐ I served the summo	ons on (name of individual)			, who is	
	designated by law to a	accept service of process on beh	alf of (name of organization)			
			on (date)	; or		
	☐ I returned the sumn	nons unexecuted because			; or	
	☐ Other (specify):					
	My fees are \$	for travel and \$	for services, for a total of \$			
	I declare under penalty of perjury that this information is true.					
Date:						
			Server's signature			
			Printed name and title			
			Server's address			

Additional information regarding attempted service, etc:

### UNITED STATES DISTRICT COURT

for the				
District of				
Plaintiff(s) V.  Defendant(s)	) ) ) ) (Civil Action No. ) ) ) )			
SUMMONS I	IN A CIVIL ACTION			
To: (Defendant's name and address)				
A lawsuit has been filed against you.				
are the United States or a United States agency, or an of P. 12 (a)(2) or (3) — you must serve on the plaintiff an a	n you (not counting the day you received it) — or 60 days if you ficer or employee of the United States described in Fed. R. Civ. answer to the attached complaint or a motion under Rule 12 of otion must be served on the plaintiff or plaintiff's attorney,			
If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.  **CLERK OF COURT**				
Date:	Signature of Clerk or Deputy Clerk			

AO 440 (Rev. 06/12) Summons in a Civil Action (Page 2)

Civil Action No.

#### PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was ra	This summons for (nan ceived by me on (date)					
was ic	•	·				
	☐ I personally served	the summons on the individual				
			on (date)	; or		
	☐ I left the summons at the individual's residence or usual place of abode with (name)					
		, a perso	on of suitable age and discretion who re	sides the	ides there,	
	on (date), and mailed a copy to the individual's last known address; or					
	☐ I served the summo	ons on (name of individual)			, who is	
	designated by law to a	accept service of process on beh	alf of (name of organization)			
			on (date)	; or		
	☐ I returned the sumn	nons unexecuted because			; or	
	☐ Other (specify):					
	My fees are \$	for travel and \$	for services, for a total of \$			
	I declare under penalty of perjury that this information is true.					
Date:						
			Server's signature			
			Printed name and title			
			Server's address			

Additional information regarding attempted service, etc:

# UNITED STATES DISTRICT COURT

for the				
D:	istrict of			
Plaintiff(s)  V.  Defendant(s)	) ) ) ) (Civil Action No. ) ) ) )			
SUMMONS IN	N A CIVIL ACTION			
To: (Defendant's name and address)				
are the United States or a United States agency, or an offi P. 12 (a)(2) or (3) — you must serve on the plaintiff an ar	you (not counting the day you received it) — or 60 days if you icer or employee of the United States described in Fed. R. Civ. nswer to the attached complaint or a motion under Rule 12 of tion must be served on the plaintiff or plaintiff's attorney,			
If you fail to respond, judgment by default will b You also must file your answer or motion with the court.	be entered against you for the relief demanded in the complaint.			
	CLERK OF COURT			
Date:	Signature of Clerk or Deputy Clerk			

AO 440 (Rev. 06/12) Summons in a Civil Action (Page 2)

Civil Action No.

#### PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nan	ne of individual and title, if any)	)			
was rec	ceived by me on (date)					
	☐ I personally served	the summons on the indiv	ridual at (place)			
	r J		on (date)	; or		
	☐ I left the summons	at the individual's residen	ce or usual place of abode with (name)			
	, a person of suitable age and discretion who resides there,					
	on (date), and mailed a copy to the individual's last known address; or					
	☐ I served the summo	ons on (name of individual)		, who is		
	designated by law to a	accept service of process of	on behalf of (name of organization)			
			on (date)	; or		
	☐ I returned the sumn	nons unexecuted because		; or		
	☐ Other (specify):					
	My fees are \$	for travel and \$	for services, for a total of \$			
	I declare under penalty of perjury that this information is true.					
ъ.						
Date:			Server's signature			
			Printed name and title			
			Server's address			

Additional information regarding attempted service, etc: